



THE SCHOOL DISTRICT OF  
PALM BEACH COUNTY, FLORIDA

DEPARTMENT OF EXCEPTIONAL STUDENT EDUCATION  
3378 FOREST HILL BOULEVARD, A-203  
WEST PALM BEACH, FL 33406

(561) 434-8626 FAX: (561) 434-8384

RUSSELL FELDMAN  
EXECUTIVE DIRECTOR

ARTHUR C. JOHNSON, Ph.D.  
SUPERINTENDENT

## MEMORANDUM

October 11, 2005

**TO:** Sharon Swan, Director  
Purchasing Department

Lynn Nath, Assistant to Document Analyst  
Purchasing Department

**FROM:** Russell Feldman, Executive Director *RF/jm*  
Exceptional Student Education

**SUBJECT:** Confirming Contract with Wilson Language Training

The District's Exceptional Student Education (ESE) and Title One departments collaborated to provide research based training for teachers on reading programs targeting struggling readers. Wilson Language System is one of the supported programs.

The first contract with Wilson Language Training was in the amount of \$7,700 and the term was from June 13, 2005 to June 22, 2005. The services were rendered as scheduled. Wilson Language Training did not invoice until July. Because the invoice had been received after the FY05 grants were closed, we had to use FY06 sources and a new purchase order was generated.

A second contract for additional training held in September, in the amount of \$3,600 was completed. Due to the funding changes to the first contract, the total amount for this vendor is now over \$10,000 for FY06 necessitating legal review and Board approval. A confirming contract for the September 13 and 20, 2005 training is required to fund the pending invoice.

AK/JSC/RF/SA/mo/M6028/05-06

c: Sue Alex